



PABIACHERRA CLASS-12 SCHOOL
A Govt. Vidyajyoti Co-Education, CBSE Affiliated Senior Secondary School
P.O-Kumarghat, Unakoti Tripura, Pin-799264
Email:pabiacherraclass12@gmail.com



CBSE Affiliation No.:2020181
NO.F.1(36)/HM/PHSS/KGT/VJ/2025/

School Code: 37593
Dated :Kumarghat, the **21st February. 2026**

Notice Inviting Quotation

Quotations are hereby invited from bonafide farm/agencies for printing of mark sheet for students of Classes I to VIII and IX, XI of Pabiacherra Class XII School, Kumarghat, Unakoti, Tripura for the year 2025-26.

Quotation in sealed packet are to be dropped in the sealed box kept in the office of the undersigned on all working days from **23rd February, 2026 to 26th February, 2026**during workinghour.

The Quotation shall be opened on **27th February, 2026 at 12.00 PM (if possible)**. The interested Bidders/their representatives may witness the whole process of selecting the eligible agency.

Details of work

Sl. No	Name of Work	Specification	Quantity to be printed	Terms and Condition	Remarks
1.	Printing of mark sheet for students of Classes I to VIII and IX, XI.	Multi-Color Litho printing on both side of 100 GSM A3 size paper.	As per roll strength of each class.	<ol style="list-style-type: none">1. Rate to be quoted (including GST) for each impression.2. Sample copy of the material to be printed is available on the website.3. Class wise content and quantity to be printed may vary.4. Articles to be printed as per class wise requirement.	For any clarification interested printer may contact school office during office hour on working days.

The Quotations should be dropped along with the following documents -

1. Copy of valid trade license issued by appropriate authority .
2. Copy of GST return for the last quarter (3rd quarter of F/Y 2025-26).
3. Copy of Income tax return/form16 for the Assessment year 2025-26.
4. Copy of PAN card of the farm.

Other Terms & Condition -

1. Income Tax shall be deducted from the suppliers as per applicable rate.
2. The Authority reserves the right to cancel the whole/ part of supply order without assigning any reason.
3. Bills are to be submitted in duplicate.
4. Payment shall be made after making TDS directly to the Vendor account.
5. Items to be supplied within 5 days on the date of receipt of supply order.
6. Defective printed material shall not be received.
7. Materials are to be supplied at the School.

Member Secretary
School Management Committee
Pabiacherra Class XII School
Kumarghat, Unakoti, Tripura